



Arbor Research Collaborative for Health strives to improve patient care, clinical practices, and health-related public policy in the United States, Europe and Asia. Our multidisciplinary teams of clinicians, biostatisticians, policy analysts, data and project managers, programmers, and other professionals share a passion for high-quality, evidence-based research and take pride in collective achievement. As Arbor Research continues to grow, we seek to build a diverse and dynamic staff that can help us address the pressing health-care challenges of today and tomorrow.

## **Career Opportunity: Research Analyst II**

Arbor Research seeks an experienced Research Analyst knowledgeable in biostatistics and/or epidemiology to participate in statistical analysis in order to coordinate research development and successfully accomplish a wide variety of analytical requests.

### **CHARACTERISTIC DUTIES AND RESPONSIBILITIES**

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- Work with the Managing Analyst and Lead Investigators as needed, to coordinate research development and to ensure completion of assignments in a timely manner
- Consistently adhere to strategies and utilize tools in place to ensure accuracy, programming, and documentation standards (e.g., analytical checklist, code reviews, etc.), while displaying a professional and exemplary work and research ethic in both attitude and accomplishment
- Successfully and independently accomplish a wide variety of analytical requests, including writing papers for journals, performing simple quick-turnaround data requests for funding sources and the general public, and perform analyses for investigators or committees
- Prepare medical and statistical research papers and presentations in support of epidemiologic and health policy research
- Assist authors with preparation of tables and figures for inclusion in a variety of written materials
- Present results clearly in public forums to biostatisticians and non-biostatisticians (including clinicians), and represent Arbor Research in these presentations
- Attend committee meetings, conference calls, and national/international conferences
- Contribute to the writing and production of proposals for new projects, as needed
- Develop SAS code for completing analyses and verify accuracy of coding
- Work with junior analysts to help understand and implement statistical analyses. Help in choosing or developing methodological approaches to requested analyses

### **SUPERVISION RECEIVED**

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General administrative supervision is received from the Managing Analyst. Close collaboration is expected with Senior Investigators and Principals.

## **SUPERVISION EXERCISED**

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None

## **REQUIRED QUALIFICATIONS**

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- Masters degree with at least 6 years progressively more responsible statistical programming experience.
- At least 2 years experience with SAS, including conducting survival analysis
- Excellent understanding of statistical concepts and fluency in analytical approaches for health care outcomes.
- Excellent organizational and mentoring skills
- Strong verbal/written communication skills
- Proficiency in Microsoft Office (Word, Excel, Outlook, Power Point)

## **DESIRABLE QUALIFICATIONS**

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- Non-profit experience
- Health research background

This position is classified as exempt according to FLSA guidelines

Job Applications, send cover letter, resume, and salary requirements to:

Human Resources  
Arbor Research Collaborative for Health  
340 E. Huron, suite 300  
Ann Arbor, MI 48104  
FAX: (734) 369-9774  
[HR@ArborResearch.org](mailto:HR@ArborResearch.org)

**No Recruiters or Staffing Firms please**

EOE

Arbor Research Collaborative for Health is an equal opportunity employer. Job applicants will be considered without regard to race, citizenship, creed, color, gender, religion, age, national origin, marital status, physical or mental disabilities, sexual orientation or veteran status. Arbor Research Collaborative for Health provides reasonable accommodation upon request, in accordance with State and Federal laws.

E-VERIFY EMPLOYER

E-Verify is an Internet based system operated by the Department of Homeland Security (DHS) in partnership with the Social Security Administration (SSA) that allows participating employers to electronically verify the employment eligibility of their newly hired employees in the United States.